

## Dependent Student Verification Form

Your FAFSA is selected for review in a process called “Verification”. In this process, we will be comparing information from your application with your **2022** tax information or with income information provided on the W-2 or other financial documents. Federal regulations require our office to verify this information. If there are differences between your application information and your financial documents, we will make corrections electronically.

### 1.) Certification Statement

Each person signing this form certifies that all the information reported on it is complete and accurate. The student and one parent whose information is reported on the FAFSA must sign and date.

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Print Student’s Name	Date of Birth	Phone Number
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STUDENT SIGNATURE (Required, Digital signatures not accepted)	Date
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PARENT SIGNATURE (Required, Digital signatures not accepted)	Date
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**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

### 2.) Household Information

List the people in the parents’ household. Include:

- **The student**
- **The parent(s), including a stepparent**, even if the student doesn’t live with the parents
- **The parents’ other children** if the parents will provide more than half of their support from July 1, 2024, through June 30, 2025, or if the other children would be required to provide parental information if they were completing a FAFSA for 2024–2025. Include children who meet either of these standards, even if the children do not live with the parents
- **Other people** if they now live with the parents and the parents provide more than half of their support, and will continue to provide more than half of their support through June 30, 2025

If more space is needed, provide a separate page with the student’s name at the top.

Relationship to Student (Circle one)	Full Name [Self (student), Parent(s), Step-Parent(s), Sibling(s), Cousin(s), Grandparent(s)]	Age
Self (Student)		
Parent   Step-Parent   Sibling   Other		

\*Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

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### 3.) Student's Income Information

I filed taxes for 2022:

- I transferred my information directly from the IRS on the FAFSA form
- I have provided a 2022 IRS Tax Return Transcript
- I have provided a **signed\*** copy of my 2022 Federal Income Tax Return with Schedules 1, 2, and 3 (if applicable)

I did not file and I am not required to file taxes for 2022:

- I was not employed and did not have any income earned from work in 2022
    - Submit a 2022 IRS Verification of Non-Filing Letter
  - I was employed during 2022 but did not file a federal tax return
    - Submit a 2022 IRS Verification of Non-Filing Letter
    - List below the names of all employers and the amount earned from each employer during 2022
    - Submit copies of all 2022 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing)
- [If you no longer have copies of your W-2s, request from the IRS your 2022 Wage and Income Transcript]

Employer's Name	2022 Amount Earned	W-2 Included
Example: <i>Applebee's Restaurant</i>	<i>\$2,000.00</i>	Yes

### 4.) Parent(s) Income Information

I filed taxes for 2022:

- I filed a joint 2022 tax return with the student and we transferred our information directly from the IRS on the FAFSA form
- I filed a separate 2022 tax return and have provided a 2022 IRS Tax Return Transcript
- I filed a separate 2022 tax return and have provided a **signed\*** copy of my 2022 Federal Income Tax Return with Schedules 1, 2, and 3 (if applicable)
- My spouse and I filed separate 2022 tax returns and have included our individual Tax Returns/Return Transcripts

I did not file and I am not required to file taxes for 2022:

- I was not employed and did not have any income earned from work in 2022
    - Submit a 2022 IRS Verification of Non-Filing Letter
  - I was employed during 2022 but did not file a federal tax return
    - Submit a 2022 IRS Verification of Non-Filing Letter
    - List below the names of all employers and the amount earned from each employer during 2022
    - Submit copies of all 2022 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing)
- [If you no longer have copies of your W-2s, request from the IRS your 2022 Wage and Income Transcript]

Parent 1's Employer's Name	2022 Amount Earned	W-2 Included
Example: <i>Applebee's Restaurant</i>	<i>\$2,000.00</i>	Yes
Parent 2's Employer's Name	2022 Amount Earned	W-2 Included
Example: <i>Applebee's Restaurant</i>	<i>\$2,000.00</i>	Yes

**\*Original copies of Federal Tax Returns require the signature of the tax filer (or one of the filers of a joint tax return) on Page 2 of the 1040 Form**